



Executive Service Position Announcement Tennessee Volunteer Challenge Cadre Youth Program Team Leader

Position Description:

The Tennessee Military Department is currently accepting resumes for Tennessee Volunteer Challenge (TNVCA) Cadre (full-time youth program team leaders). Under the direct supervision of the Cadre Shift Supervisor (Shift Leader), performs routine custodial and developmental functions, maintains order and safety of assigned cadets; obtains specialized experience and assists the Cadre Shift Supervisor in care and training of cadets. Ensures training schedules are completed and carried out in accordance with established guidelines. Performs inspections of cadet living areas and coordinates building maintenance details on the TNVCA campus with Cadre Shift Supervisor. The selected candidate must be willing to work varied shifts when needed, which will include evenings, weekends or additional hours to accomplish the mission of TNVCA.

Minimum Annual Salary: \$28,716 Additional Salary Considerations for Air Assault Instructor and Rappel Master

Benefits: Insurance (Health, Dental, Life, Vision), Annual, Sick and Military Leave, Flexible Benefits Plan, Retirement, Higher Education Fee Waivers Discounts

For additional benefits: <http://www.tn.gov/hr/topic/benefits>

Essential Job Duties:

1. Supervises the daily activities of cadets including eating, recreational, instructional, and work activities; discusses behavior problems of cadets with the Cadre Shift Supervisor; responsible for successful training of Acclimation tasks and required entry into data system, implements approved disciplinary measures of cadets when necessary for training and control.
2. Maintains general safety and control of cadets; makes routine safety checks and performs health and welfare inspections. Familiarity with basic military style training and ability to enforce disciplinary, safety and security measures.
3. Applies military training principles and practices in guiding and training cadets; obtains practical experience in meeting the needs and addressing the problems of cadets. Ability to teach adolescents leadership, teamwork, service to community, health, hygiene, physical training, first aid and CPR, and outdoor skills.
4. Strong communication, supervisory, interpersonal and organizational skills. Must be detail oriented. Ability to analyze and evaluate the progress and development of assigned cadets and present verbal and written reports.

TN Volunteer Challenge Cadre cont'd

5. Ability to promote socially acceptable attitudes and behaviors, use tact, recognize that value systems may vary, treat individuals with respect and consideration, reason logically and arrive at sound conclusions.
6. Ability to gain trust and establish effective mentoring relationships with at-risk youth. Ability to make sound decisions and remain calm under stressful circumstances. Ability to perform work outdoors and withstand inclement weather and other environmental conditions.
7. Performs other duties as required or assigned which are reasonably within the scope of duties enumerated above.

Minimum Qualifications:

- Requires the completion of High School or GED with four (4) years experience in work related to the above described duties.
- Ability to communicate effectively both orally and in written communication.
- Requires ability to maintain a quasi-military atmosphere conducive to development of cadets.
- Requires the ability to establish patterns of communications with cadets.
- Requires ability to analyze and evaluate the progress and development of assigned cadets and present verbal and written reports.
- Requires the ability to enforce safety and security.
- Employee will undergo an extensive background check. Applicants for this class must have no conviction of a felony; applicants must be willing to be fingerprinted and must have their fingerprints on file with the Tennessee Military Department; applicants must authorize release on any investigative and criminal records obtained by the Federal Bureau of Investigation to the Tennessee Military Department. The data may be used as part of a review process to evaluate eligibility for continued employment.
- Possess a valid State driver's license

Preferred Qualifications:

- Experience as a Cadre of a Challenge program.
- Associate degree with course work in social science
- Training or experience working with at-risk youth
- Four (4) years progressive military experience OR equivalent experience
- Satisfactory completion of a minimum four-year active military service tour or a six-year National Guard or Reserve component enlistment or tour, active membership in the National Guard or Reserve component, OR equivalent experience in corrections/security.

How to Apply:

Submit your cover letter and resume detailing your experience in meeting the above requirements for the TNVCA to:

Tennessee Volunteer Challenge Academy

TNVCA.admin@tn.gov

Deadline to Apply: July 14, 2017